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Dear Occupant:

You contacted the City of Lincoln Park to claim that you discovered that you had suffered property damage or personal injury as a result of a sewage disposal system event. Enclosed, please find the Notice of Claim form and instructions for your use.

Public Act 170 of 1964, as amended by Public Act 222 of 2001, requires that if you are seeking compensation for personal injury or property damage, you must show that the sewage disposal system had a defect, that an appropriate government knew, or reasonably should have known, about the defects; that the defect was not remedied by the government agency in a reasonable time; that the property damage or personal injury resulted because of the defect; and that you own and have related the value of the damaged personal property.

You are also required to comply with the notice requirements of the Act. Any claim you make must be made in writing within 45 days after the date the damage or physical injury was discovered. The written notice must contain your name, address, telephone number, the address of the affected property, the date of discovery of any property damages or physical injury, and a brief description of the claim. Please use the forms enclosed to report your claim.

Sewer Overflow/Backup Claim Form

Completed Form Must Be Returned to:
City of Lincoln Park Finance Dept.
1355 Southfield Rd.
Lincoln Park, MI 48146

Full legal name(s) of Claimant(s): _____

Full address(es) of Claimant(s): _____

Telephone number(s) of Claimant(s): _____

Full address of affected property: _____

Date of discovery of property damage and/or physical injury: _____

Brief description of claim: _____

Description of property/items damaged, if any, and any physical injuries: _____

Claimant's Signature _____

Date _____

For Internal Use Only:

Date received initial notification: _____

15 Business days from the date of written notification: _____

Date different or additional responsible government agencies notified: _____

45 days after date received written notification: _____

45 days after date of discovery stated above: _____